

Anoka Hennepin Independent School District #11

Position Standard

Adventures Plus – Site Coordinator

Adventures Plus is a child care program providing before and after school care for elementary age students and is located in various elementary schools throughout the District. Before and after school shifts are available.

Essential Functions:

- Supervise program development and operation for at least one site, before and after school, on non-school days, and kindergarten program where applicable. Hours may include straight and split shifts based on program needs.
- Perform other duties as assigned.

Minimum Qualifications:

- Bachelor’s degree in related field; and 1 year (2080 hours) of experience working with children and 1 year (2080 hours) of supervisory experience.
~ OR ~
Bachelor’s degree in unrelated field; and 2 years (4160 hours) of experience working with children and 1 year (2080 hours) of supervisory experience.
~ OR ~
Associates Degree (60 college credits) / Child Development Associate Certificate (CDA), plus 24 credits in Areas of Training/Credit listed below (credits can be part of educational credential); and 4 years (8320 hours) of experience working with children and 1 year (2080 hours) of supervisory experience.

Areas of Training / Credit

- | | |
|--------------------------------|--|
| ○ Social Emotional Development | ○ Physical Development / Health / Safety |
| ○ Approaches to Learning | ○ Special Education |
| ○ Language and Literacy | ○ Child Development |
| ○ Cognitive Development | ○ Cultural Dynamics |
| ○ Creativity / Arts | ○ Communication |
| ○ Family Studies | ○ Recreational programming |
| ○ Child Guidance | ○ STEM |
- Current First Aid and CPR certification or must be obtained within the first 90 days of employment.
 - Proof of CPI certification, or the ability to pass the CPI class.
 - Ability to maintain regular attendance, which includes completing an assigned day.
 - Must be able to lift a minimum of 40 pounds.
 - Ability to perform position responsibilities including physical factors, work devices and materials handling, data functions, and people functions.
 - Must be physically working in the building.

Preferred Qualifications:

- Experience working with traditionally marginalized communities preferred.

Physical Factors:

Frequent: standing, walking, sitting, simple grasp, firm grasp, feeling, talking, hearing & visual accommodation;
Occasional: lifting above shoulder, lifting waist to chest, lifting below the waist, carrying, pushing, pulling, climbing, stooping, kneeling, crouching, squatting, crawling, twisting/pivot, reaching, and fine manipulating.